

**TO: South Carolina Medicaid Providers**  
**SUBJECT: Alert — Monthly Data Purge**  
**DATE: January 25, 2010**



**The following is an important *Alert* about the South Carolina Medicaid Web-based Claims Submission Tool (Web Tool).**

South Carolina Department of Health and Human Services (SCDHHS) runs a monthly data purge on the **first** day of each month. This process deletes all submitted claims, submitted batches, and un-submitted claims that are more than three months old from the South Carolina Medicaid Web-based Claims Submission Tool (Web Tool).

**Monthly Purge  
to run  
February 1, 2010**

**The next data purge will run on the evening of February 1, 2010.**

**Claim Types Affected: CMS-1500, Dental, and UB-04**

- Un-submitted claims will be purged according to the date displayed in the **Date Last Updated** field on the Claims Results screen. The process on February 1, 2010 will purge all un-submitted claims last updated prior to October 31, 2009.
- View your submitted claims and submitted batches via the Reports option on the Main Menu, or via the History option on the Results screen. The process on February 1, 2010 will purge all claims submitted prior to October 31, 2009 (as indicated in the Date Submitted field on the Submitted Batches screen).
- Remember – if you want to keep copies of affected claims for your records, you will need to print copies prior to the February 1, 2010 data purge.

Questions regarding the functionality of the Web Tool should be directed to the South Carolina Medicaid EDI Support Center at 1-888-289-0709, or via email to [edig.ops-mcaid@palmettogba.com](mailto:edig.ops-mcaid@palmettogba.com). Questions regarding policy, billing and coding should continue to be directed to your program area.